



# LONDON VOLLEYBALL ASSOCIATION

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## TECHNOLOGY LEAD

### ROLE & DESCRIPTION

To manage the London Volleyball Association website and other related information technologies.

### MAIN DUTIES

- To manage the Technology team to maintain and develop the website and related technologies.
- Facilitate growing the technology team in competencies as the Technology footprint of the Association grows.
- Provide Technical solutions and advice to the Executive for strategic projects.
- Provide estimates on resources, time and money for projects.
- Liaise closely with the Data Protection Officer to facilitate their role.
- Ensure that succession and forward planning is an integral part of how all technologies are chosen and maintained especially with respect to a volunteer workforce.
- Facilitate other officers that are highly technology dependent such as Referee Administration, Marketing and Communications.
- Ensure appropriate technologies and processes are in place to maintain information security and to comply with GDPR regulations on websites, databases, mailing lists and access permissions.

### SKILLS/QUALITIES REQUIRED

- IT Experienced
- Helpful and cooperative attitude
- Creative ability. Problem Solver
- Be up to date with current field practices

### COMMITMENT

- Be able to respond to requests within a week.
- To attend Executive Committee meetings.

### Revision History

22 Apr 20: Version 0.1

2 May 20: Version 0.2 (including Alex's and Jezy's comments)