

London Volleyball Association Executive Meeting - Tuesday 06 July 2021

19:10

Present: Gary Beckford, Fabienne Goalen, Charlie Orton, Cormac Byrne, Alex Pavkov, Val Grisenkov, Bartek Luszc

Apologies: Elsa Meserlian

Absentees: Andrew Haggard

The chairman welcomes all.

1) Finance update

GB met AH and got a mandate signed. Other signatories will be added (to make a total of 4: GB, AP, FG, ChO) with forms posted to them then finally sent to ChO, who can check all. Online access? We can have a combination of three with online access. Other paperwork needed to put online. As AP is away until 14th August, we may need to find an alternative.

No one that we know of has come forward yet to take on the role of treasurer.

ChO: Balance to date on the 2 accounts: **Current account £7 839.28 – Savings account: £ 21 657.05**

ChO has offered to prepare a basic finance report and the new treasurer can take over/complete after the AGM.

ACTION: GB to send the mandate to all new signatories: FG, AP to sign and forward onto the next signatory

2) Social media access

Based around FB account. Cisel Ormanci is still the main admin for that account. The consensus was that there should be a level of trust within the members of the executive and whoever detains some documents /apps /information belonging to the LVA should be able – and willing - to give this back if they are stepping down from their executive role. A formal notice, minuted at the AGM will confirm that, paving the way for the LVA to regain control of the Facebook Account and the associated FB group with 1000+ members.

As a reminder: ChO holds the copyright in his name, AP controls the website and the accounts are also held by individuals. There are no legal means to comply and give credentials back but the LVA is fairly confident that within the volleyball community, there are ways to reason with someone.

If needed, there is the possibility to open a new Facebook account, which shouldn't be too difficult but may be time consuming.

ACTION: GB to add item at the AGM to announce that all documents/paperwork/accounts/media belonging to the LVA are expected to be handed back to the LVA if temporarily managed by a member once that member steps down from their role.

3) AGM Preparation

Proposed date, approved by all: **Sunday 8th of August**. 28 days' notice needed to be given to all members, so all documents to be sent before Sunday 11 July. AP will still be abroad, but it should not be a problem.

Anyone is welcome to join the meeting, but they **must notify** the LVA secretary on secretary.lva@londonvolleyball.org.uk **1 week** before the meeting – 1st August 2021. AP needs to know number of people joining online - 300 seems to be a standard maximum limit for most online meeting softwares. We might get 100.

Announce that it will be **online**.

ACTION: AP to put announcement of AGM on website to invite all who are interested, mentioning email address to notify and deadline of 1st August (FB as well?)

All League matters to be discussed at the League Meeting.

ACTION: FG to add this information to the email to all members

A) Reports

Treasurer – **ChO**

League (for League meeting) – **GB**

Junior League (for League meeting?) - **EM**

Junior Development – **EM**

Marketing report – **BL** (including direction for VB in London)

Annual report from the Chair (all usual information, including policies drafted)- **GB**

No volunteer report to do

ACTION: All members in bold (above) to write a report to distribute to the exec members on **1st August** at the latest.

ACTION: AP to put up the reports on the website before the AGM.

ACTION: All members in bold (above) will prepare a 2-to-3-minute summary of their report to present at the AGM, letting all know that the complete document can be read on the website,

B) Membership

All clubs with a London postcode have one vote and the 8 executive members still active have one vote each.

New executive, following the AGM, to decide how to become members of the LVA.

ACTION: FG to ask for details of all registered clubs in London to VE

C) Timeline

ACTION: FG to send email **by 7 July** to all clubs to check their details on file are correct and announce the forthcoming AGM.

ACTION: FG to write up a blurb to post on FB following the email to all existing contacts to ensure all clubs are reached and notified.

ACTION: CB and **AP** to put up the blurb on LVA FB and Volleyball London FB group

ACTION: FG by **Sunday 11 July**: to send the following in the email to all clubs (once all emails checked and correct)

- **Date** of AGM and time
- **Agenda**
- **Blurb** to announce the LVA is recruiting (**FG** to update from previous document)
- **Nomination** forms: send link to the Google forms on the LVA drive, **FG** to update to add missing roles (Data Protection Officer and Referee Administrator)
- Links to **description** of roles on the website.
 - o **ACTION: AP** to add the following role descriptions on the website, **before Friday 9 July**, as they were approved at the exec meeting on 4 June 2020 – Chair, Referee Administrator, Treasurer, League Secretary, Junior Development Officer, Welfare Officer, Data Protection Officer

- Request to confirm **attendance by 1st August**, link to be sent **3 days before the meeting**
 - o **ACTION: AP** : to send link for meeting to FG to send to all who registered an interest
- Ask clubs to fill in the **LL entry form** if they are intending to enter teams in the London League for the 21-22 season – to be done by **4th August**, three days before the league meeting.
 - o **ACTION: AP** : to send the entry form as done on the old website to FG **before Friday 9 July**

D) Nomination procedure

It should be fairly straightforward to count raised hands for the votes as there aren't that many members.

During the AGM, to ensure only member clubs can vote, FG to make a note of the name of the person voting – all non-voters can switch their screens off. AP can do this remotely

E) New clubs

Criteria: London post code and affiliated with VE

If a club changes its name and merges with another club, the two clubs merging should produce minutes of the merger meeting that was held with all details to the LVA. That club can then stay in the relevant division. Otherwise, all new clubs must start from Div 2.

4) **League Meeting**

As minuted above, in the absence of a League Secretary, GB will fill in the role and do the report

ACTION: GB to prepare the report and agenda for the meeting taking place before the AGM.

A) Procedure

ACTION: GB to liaise with FG to send out all relevant documents for the League Meeting (invite div admins, reports, agenda, new rules to be approved, trophies, medals, league tables)

AOB

CB would like to invite a panel of people to review all the documents and policies that have been produced this past year, code of conduct etc... probably in November

ACTION: CB to lead that group

The Beach Interregionals are swiftly organised and EM is taking the lead. There is some expense to be approved, around £470 to cover expenses for coaches, players and meals for players

– **all approved this expense**

Meeting ended at 20:38